Strides HCC 12 Woodfall Road London N4 3JD <u>hcc@strides.org.uk</u> 020 3148 5331



The Honorary Counsellor recruitment process

Step 1:

Complete and return the application form and Equal Opportunities Monitoring form to HCC office via email to <u>hcc@strides.org.uk</u>

Step 2:

Suitable applicants are shortlisted on the basis of their application form, engagement with personal therapy, and relevant experience demonstrated in their statement.

Step 3:

Shortlisted applicants are contacted to confirm their interest and availability for supervision groups at the times we have available, and following from this call, they may be invited to meet with HCC staff and supervisors/consultants for an interview.

Step 4:

If successful in the interview, the placement offer is subject to satisfactory references from 2 referees (one at least must be a tutor/supervisor on your counselling course), and a current enhanced DBS certificate or registration details with the update service. If the applicant does not have either, they are required to apply for an enhanced DBS check. They can do so via our process with the cost of £53.20 covered by the applicant.

Step 4:

Attend an induction meeting to learn about the organisation, the policies of the counselling service, the administration and the building.

Step 5:

Join a supervision group meeting fortnightly

Step 6:

Clients are allocated to counsellors. The speed at which this happens will vary depending on the referrals, the counsellors and clients' availabilities and the counsellors' level of experience.